AI Tool Evaluation and Renewal Desk Example

Completed fictional example | Version 1.0.0

All people, organizations, records and responses on this page are fictional. Use this example to understand the fields; it is not evidence of a real approval or result.

1 Tool and buyer job

Tool: fictional DraftSpring. Owner: Noah Ellis. Job: summarize public project notes with traceable source references. Baseline: Noah's manual summary of the same notes.

2 Trial and acceptance criteria

Trial dated 20 October 2026. Sample: three public practice notes supplied by the owner. Acceptance: retain all five required facts, identify their source notes and introduce no unsupported numerical claim.

3 Observed result and limits

Observed practice result: four required facts retained; one source reference could not be traced. Human correction took 18 minutes. Evidence: fictional trial note TS-001. One small sample does not establish general accuracy or savings.

4 Subscription terms

USD 240 per year, from the fictional account terms viewed on 21 October 2026. Monthly equivalent: USD 20. Other currencies stay separate; there is no conversion or forecast of future price changes.

5 Renewal and notice

Renewal: 15 November 2026. Confirmed notice: seven calendar days. Cancel-by: 8 November 2026. As-of: 22 October 2026; 17 days remain. Check the account's actual cutoff time and notice wording before acting.

6 Human decision

Decision: Cancel, recorded by Noah on 21 October 2026. Reason: the trial did not meet the required traceability criterion and the current manual workflow remains acceptable.

7 Next action and confirmation

Next action: Noah must cancel in the provider account by the confirmed cutoff and retain its confirmation. Current provider confirmation: none. The spreadsheet entry does not perform the cancellation.